

# CDS Programme Board Action Notes

**Date:** 2<sup>nd</sup> March 2012  
**Time:** 2pm  
**Venue:** Somerset County Hall  
**Chair:** Phil Norrey  
**Apologies:** Sheila Wheeler

| Item      | Title   |
|-----------|---|
| <b>1</b>  | <b>BDUK Framework</b>   |
| Actions   |   |
| Decisions |   |
| <b>2</b>  | <b>Call Off Planning</b>  |
| Actions   |   |
| Decisions |   |
| <b>3</b>  | <b>Demand Registration Campaign</b>   |
| Actions   |   |
| Decisions |   |
| <b>4</b>  | <b>Governance</b>   |
| Actions   | <ul style="list-style-type: none"> <li>• Organise separate briefings for members</li> </ul>   |
| Decisions | <ul style="list-style-type: none"> <li>• Proposed changes to board vote distribution was agreed</li> </ul>  |
| <b>5</b>  | <b>Issues and Risks</b>   |
| Actions   | <ul style="list-style-type: none"> <li>• Risk register to include process risk</li> <li>• Circulate next full review of risk register to board</li> </ul> |
| Decisions |   |
| <b>6</b>  | <b>The next month</b>   |
| Actions   |   |
| Decisions |   |