

CDS Programme Board Action Notes

Date: 18th October 2013
Time: 2pm
Venue: Somerset County Hall
Chair: Sheila Wheeler (SCC – Chief Exec)
Attendees: Phil Norrey (DCC – Chief Exec), Paula Hewitt (SCC – Lead Commissioner, Economic & Community Infrastructure), David Hall (SCC – Lead Member), David Wales (Bath and North East Somerset), Andrew Leadbetter (DCC – Lead Member), David Turner (North Somerset – Director of Development and Environment), Keri Denton (DCC), Matt Ballard (SCC)
Apologies: Walter Leschenko (BDUK - Account Manager), Charles Uzzell (Torbay Council – Director of Place), Nick Ames (Heart of SW LEP)

Item	Title
1	F10 Discussion Paper
Actions	<ul style="list-style-type: none"> Send response to BDUK on F10 discussion paper
Decisions	<ul style="list-style-type: none"> Board agreed draft responses to questions posed by BDUK
2	Programme Management
Actions	<ul style="list-style-type: none"> [REDACTED]
Decisions	
3	Deployment and Roll Out
Actions	<ul style="list-style-type: none"> Email a list of phase 1 cabinets to Board Organise a meeting between North Somerset Highways and BT Openreach
Decisions	
4	Stakeholder Engagement and Communications
Actions	<ul style="list-style-type: none"> To further engage with Upottery PC Communications Contractor to link with SCC Communications Team in the future Communications Contractor to be invited to make a presentation to board at the next meeting on 13^h December CDS to work with BT in adopting a new approach to future press releases that takes into consideration the points raised by board To prepare information for MP's in support of the proposed joint reception with BT
Decisions	
5	Community Broadband
Actions	
Decisions	
6	Demand Stimulation
Actions	
Decisions	
7	Risk Log

Actions	
Decisions	
8	Next three months
Actions	
Decisions	