

CDS Programme Board Action Notes

Date: 6th October 2015
Time: 1 pm
Venue: Somerset County Hall
Chair: Paula Hewitt (SCC)
Attendees: Andrew Leadbetter (DCC – Lead Member), Keri Denton (CDS Programme Director), Matt Ballard (CDS Programme Manager), , Laurent Boon (BT), Simon Hannaford, Andy Hudson (Openreach), Nick Ames (HotSW LEP), Phil Roberts (CDS Programme Manager) David Hall (SCC – Lead Member); John Williams (Leader – Taunton Deane BC); Thys Van Thonder (BANES), Alan Srbljanin (BDUK)
Apologies: Patrick Flaherty (SCC – Chief Exec), Phil Norrey (DCC – Chief Exec)

Item	Title
2	Deployment Update
Actions	<ul style="list-style-type: none"> • Board agreed to wait until after Phase 2 procurement outcome before making any decisions on clawback re-investment, although option remains open.
3	Phase 2 procurement
Actions	<ul style="list-style-type: none"> • Board agreed that CDS should make an application to the SW Ultrafast Fund by end Oct. • Board ratified the European Structural Investment Funds full application and approved the submission to DCLG • Board agreed the open procurement approach to phase 2
4	Moors phase 2 – CDS and Airband
Actions	<ul style="list-style-type: none"> • Board noted and approved progress being made on phase 2 contract with Airband
5	Communications and Engagement
Actions	<ul style="list-style-type: none"> • Board noted recommendations from DCC Special Scrutiny and accepted the following: A i) CDS should undertake an open market tender prior to the procurement of Phase 2 in order to stimulate market competition. A ii) To provide timescales/milestones for the open market tender and deliver frequent reports to the Place Scrutiny Committee on the progress of this exercise and the delivery against timescales, with a view to conduct another detailed review of the progress of the Connecting Devon and Somerset programme against the BDUK objectives in the first half of 2016. A iii) DCC to fund and agree an audit of the procurement process through Grant Thornton. CDS Board felt that the Devon Audit Partnership report covered the delivery of the current programme. • Board agreed to consider how to improve the accuracy of the CDS map and the CDS team continue to explore data improvements with BT.

	<ul style="list-style-type: none"> • Board considered the recommendation to extend Board membership and decided that the current membership was sufficient.
6	National policy
	<ul style="list-style-type: none"> • Board agreed to have a discussion regarding the national satellite scheme once national pilots concluded at the end of the year.
7	AoB
8	Date of next meeting
	Programme Board – 3 rd December