

# CDS Programme Board

## Action Notes

**Date:** 21 June 2017

**Time:** 2 pm– 4.30 pm

**Venue:** Somerset County Hall

**Chair:** Pat Flaherty

**Attendees:** Phil Norrey, Alan Slbrjanin, Paula Hewett, David Hall, John Williams, Clare Apparicio-Paul, John Williams, Tom Killen, John Wilkinson, Doug Hellier Lang, David Carter.

Keri Denton, Phil Roberts, Peter Doyle, Katriona Lovelock

### Apologies:

Item	Title
1	Phase 1
Actions	Update regarding ongoing assurance of delivery and VFM .
2	Phase 2
Actions	Update on mobilisation and the award of Lots 1 and 4. Further funding is available and contractors have been asked to model additional funding to try to extend the network further.
3	Communications
Actions	New contracts allow greater transparency. New protocol provided.
Decision	Protocol approved
4	Budget
Actions	Budget presented to cover team and expert support for next 2 years.
Decision	Budget approved
5	Procurement of Technical and Programme Management
Actions	Update DCC procuring new contracts to commence in August.
6	Voucher scheme
Actions	Update. This is currently paused and will be re-considered pending confirmation of the Phase 2 delivery. Some vouchers have not yet been redeemed and current cut – off is June 30 2017.
Decision	Vouchers will be honoured until end of September. Extension to be communicated to people who have not yet used their vouchers.