

# CDS Programme Board

## Action Notes

**Date:** 15 September 2017

**Time:** 11 am- 1.30 pm

**Venue:** Somerset County Hall

**Chair:** Phil Roberts

**Attendees:** : Pat Flaherty, John Williams, David Hall, Stuart Barker, Martin Jones, Simon Gregory, John Wilkinson and Doug Hellier Lang.

By Phone: Phil Norrey, Martin Brown

CDS: Keri Denton, Phil Roberts, Peter Doyle, Katriona Lovelock

**Apologies:** Tom McKillen

Item	Title
1	Phase 1
Actions	Update regarding ongoing assurance of delivery and VFM and the contract closure process. Gainshare / Clawback will be due under the contract. Once the Phase 2 change control has been completed there will be more clarity about the premises which will still need a service.
2	Phase 2
Actions	Update on mobilisation. Contractors have been modelling additional funding and the Change request is expected to be processed over the next few weeks.
3	Communications
Actions	Update on communications. Recent release about the first 21 communities for Phase 2. Update re ongoing proposals for communications.
4	Voucher scheme
Actions	Update. Vouchers can be redeemed until the end of September. Suppliers have been advised. Further consideration to be given once there is more clarity after the change control