

CDS Programme Board

Summary for publication

Date: Thursday 11th June 2020

Time: 2 – 4pm

Venue: On-line via TEAMS

Chair: Councillor Rufus Gilbert, Devon County Council

Attendees: David Hall Somerset County Council, Michele Cusack Somerset County Council, Councillor Mike Caswell Sedgemoor District Council, Councillor Peter Goater Mendip District Council, Councillor Charles Nuttall Teignbridge District Council, Alex Hearn, Julie Reader-Sullivan, David Ralph HotSW LEP, Simon Furminger BDUK, Lionel Spencer BDUK

CDS Team: Keri Denton, Phil Roberts, Peter Doyle, Matt Barrow, Ed Cross, Kevin Collis, Amy Pettit, Amanda Williams, Douglas Jefferies

Apologies: Phil Norrey Devon County Council, Pat Flaherty Somerset County Council, John Wilkinson, Katriona Lovelock, Peter Doyle, Ken Singleton.

Item	Title
1.	RG opened meeting Apologies given (see above)
2.	Contracts position update
	Airband Lot 4 - Change Request three to change solution from Wireless to Fibre has been approved. Supporting AB in developing a revised build plan. Nation Parks – Closure process is ongoing with CDS process almost complete. BDUK close process will commence in June. Fibre Extension (Gainshare) – First clusters of premises have started to be surveyed and the expectation is that all will be completed by December 2021. A positive relationship with OR continues including engagement on their community fibre partnership projects.

3.	New procurement process update
	<p>Current position – SQ's were completed in March with 7 submission. 6 progressed to the ISIT stage which is due in on Tuesday 16th June for evaluation. There is the option to make a direct contract award at this stage.</p> <p>CDS ran a bidder event last month to support the process which was successful and well received. Evaluation teams are in place with extra support in place should it be needed in light of CV19</p> <p>Procurement risks –DWF, the programme's legal advisors provided the CDS Board with a briefing on possible risks and mitigations with the procurement process to give reassurance to board.</p>
4.	Local Broadband Plan
	The plan is currently being updated and will be circulated to board for approval shortly.
5.	Communication and stakeholder engagement
	<p>Joint Press release – A Fibre Extension announcement is being planned to update on the Airband and Openreach Programmes. This will be supported by appropriate MP briefings and engagement with communities where the first survey work will take place in early Summer.</p> <p>Engagement – No face to face parish council meetings have taken place due to lock down measures. Engagement continues virtually.</p> <p>Vouchers – Working with 15-20 communities to support their voucher applications is underway. Developing a tool kit to support communities using vouchers is being taken forward</p> <p>Mobile connectivity booster project – CDS was successful in its bid for LEP Growth Deal funding to improve business and resident indoor 4G signal which is due to start in July 2020. This will be delivered in the form of a voucher across Heart of the South West.</p> <p>CDS Website – over 2 and a half months 3,000 visitors have been to the site and we are now able to send a direct email to CDS customer management site to allow for better response time and monitoring.</p>
6.	National policy update

	<p>BDUK updated on Outside In strategy and F20 - Still developing model for contracting and looking to put together data for “bundles” or groups of premises. Proposal that BDUK have been consulting local bodies on the strategy. This includes procurement being run nationally and contracts held nationally, working with local bodies on contract management and delivery. The new programme will be in place by May 2021 and the aim is that it is supported by a new state aid notification.</p> <p>5G – CDS are not putting a bid in for Create but want to do some work on the economic benefits and issues around 5G</p>
7.	AOB
	Update on procurement – Updates will be given to board virtually. A Devon MP briefing has been requested.
8.	Date of next meeting
	Thursday 24 th September 2020 – venue to be decided nearer the time due to CV19